



Minutes

I. CALL TO ORDER

Chair Gene Cerino called the meeting to order at 5:00 PM in Conference Room No. 3 located on the second floor of Auburn City Hall, 25 W. Main Street, Auburn. Committee Members present included: Chair Cerino, Vice Chair Bill Peloza, and Mayor Pro Tem Sue Singer. Member Lynn Norman was excused. Staff members present included: Mayor Peter B. Lewis, Chief of Police Jim Kelly, Risk Manager Rob Roscoe, Employee Relations and Compensation Manager John Fletcher, Finance Director Shelley Coleman, Information Services Director Lorrie Rempher, City Attorney Daniel B. Heid, Interim Planning, Building and Community Director David Osaki, Financial Planning Manager Karen Jester, and Police Secretary Kathy Divelbiss. Also present was Robert Whale from the Auburn Reporter.

II. AGENDA MODIFICATIONS

Agenda modifications included the addition of Resolution No. 4250 under Item V.G, Resolution No. 4251 under Item V.H, and Hospital Parking Garage and Extra Floors under Item V.I of these minutes.

III. CONSENT ITEMS

A. Approval of Minutes

1. Minutes

The minutes of the September 17, 2007 Municipal Services Committee meeting were reviewed.

Vice Chair Peloza moved and Mayor Pro Tem Singer seconded to approve the minutes of the September 17, 2007 meeting.

MOTION CARRIED UNANIMOUSLY. 3-0

B. Contract Administration

There were no contracts for committee consideration.

IV. ORDINANCES AND RESOLUTIONS

A. Ordinances

There were no ordinances for Committee consideration.

B. Resolutions

There were no resolutions for Committee consideration.

V. INFORMATION/DISCUSSION ITEMS

A. Resolution No. 4242

A Resolution of the City Council of the City of Auburn, Washington, approving the Collective Bargaining Agreement between the City of Auburn and Teamsters Union Local 117, Courthouse Clerical and Custodian Bargaining Unit, for 2005-2010

Employee Relations and Compensation Manager John Fletcher explained that this is an agreement with courthouse clerical and custodian units. There have been no changes made to the contract since it was brought to the Committee during closed session a couple of months ago.

The Committee supports Resolution No. 4242

B. Resolution No. 4246

A Resolution of the City Council of the City of Auburn, Washington, approving the Collective Bargaining Agreement between the City of Auburn and the International Association of Machinists and Aerospace Workers, Local 160 for 2008-2010

Employee Relations and Compensation Manager John Fletcher explained that this is an Agreement with the non-commissioned officers and other staff. Again there were no changes to the agreement from what was brought to the Committee in closed session. The quarter master system was discussed among members and staff.

The Committee supports Resolution No. 4246.

C. Resolution No. 4247

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute a Purchase and Sale Agreement between the City of Auburn and Atlantic Services, Inc. for real property.

Risk Manager Rob Roscoe said this was a piece of property that the City had surplused and it was appraised for \$1.1 million which is what the asking price is. The City is getting full market value for this property from Atlantic Services, Inc. This is the property at 30th and I Street.

The Committee supports Res. 4247

D. Sale of City Owned Parcels on Annex Block

Finance Director Shelley Coleman asked to have this item removed from the agenda.

E. Budget Amendment #6

Director Coleman distributed handouts regarding budget amendments #6 and #7. The handouts explained the changes made to budget amendment #6 and #7.

Some of the changes included reducing the comprehensive water plan expenses. Well #5 upgrade expenses were reduced because it was moved forward into 2008. There are no projects dropped from this budget but some were moved forward into 2008 with the exception of the Lake Tapps Project.

F. Budget Amendment #7 2008 Mid Biennial Budget

Director Coleman explained that they had to adjust the budget for Valley Regional Fire Authority. This takes into account all the budget adjustments to the general fund for 2007 that impacted the fund balance.

Committee Members concurred on both budget amendments.

G. Resolution No. 4250

A Resolution of the City Council of the City of Auburn, Washington establishing February 19, 2008 as the date of a special election on the question of annexation to the City of Auburn, of an unincorporated area known as the "Totem Annexation Area" passed at a regular meeting of the City Council

City Attorney Daniel Heid reviewed Resolution Nos. 4250 and 4251 which will go before the voters in February 2008.

Mayor Lewis explained that Fire District 31 encompasses these two areas and some areas outside the City. There are currently no fire commissioners for Fire District 31. The contract for emergency services with the City will expire at the end of the year leaving the areas without emergency services

H. Resolution No. 4251

A Resolution of the City Council of the City of Auburn, Washington establishing February 19, 2008 as the date of a special election on the question of annexation to the City of Auburn, of an unincorporated area

known as the "Klump Annexation Area" passed at a regular meeting of the City Council

See Item V.G for discussion on this item.

I. Hospital Parking Garage and Extra Floors

This item was removed from the agenda.

J. Matrix Update

4P – Emergency Radio System – Director Rempher distributed a handout which shows the proposed map of 1640 AM. The City wants to go to a 10 watt emergency radio station. This program would come with emergency alert signs that the station would turn on in an emergency. The prime location for this would be at the City's Maintenance and Operations facility. The cities of Kent, Puyallup and Pierce County currently have this system. There would be a \$50,000 one time charge.

7-P – Golf Course Clubhouse Development - Hoping to have restaurant open in November 2007 or no later than December 2007.

20P – Animal Control and Rescue – Chief of Police Jim Kelly will have a six month review to present in March 2008.

4G – Jail Alternatives – Chief Kelly will give a presentation to the Committee of the Whole on October 29, 2007.

11G – Problem Oriented Policing Strategy – CRT – Chief Kelly reported that officer Mike Hauser and Officer Jason Blake have been chosen as the new CRT officers.

VI. ADJOURNMENT

There being no further business, the meeting adjourned at 6:05 pm.

Approved this _____ day of October 2007.

Gene Cerino
Chair

Kathy Divelbiss
Police Department Secretary