



**CITY OF AUBURN
PUBLIC WORKS COMMITTEE**

October 8, 2007

DRAFT MINUTES

I. CALL TO ORDER

Chairman Rich Wagner called the meeting to order at 2:30 pm in Conference Room #3, located on the second floor of Auburn City Hall, 25 West Main Street, Auburn, Washington. Committee members present were: Chairman Rich Wagner, Vice-Chair Roger Thordarson, and Member Bill Peloza. Also present during the meeting were: Mayor Peter B. Lewis, Director Dennis Dowdy, City Engineer/Assistant Director Dennis Selle, Senior Project Engineer Bill Helbig, Utilities Engineer Dan Repp, Fire Marshal Jeff Stottlemire, Traffic Engineer Laura Philpot, Transportation Planner Joe Welsh, Finance Director Shelley Coleman, Utility and Accounting Services Manager Karen Jester, IS Director Lorrie Rempher, Project Engineer Jacob Sweeting, Water Utility Engineer Ben Hennebert, Project Engineer Fritz Timm, Engineering Aide Megan Robel, and Secretary Alison Hudson.

II. CONSENT AGENDA

A. APPROVAL OF MINUTES

It was moved by Vice-Chair Thordarson, seconded by Member Peloza, that the Committee approve the Public Works Committee minutes for September 24, 2007. Motion carried.

B. RIGHT-OF-WAY USE PERMIT 07-28, VETERANS DAY PARADE

It was moved by Vice-Chair Thordarson, seconded by Member Peloza, that the Committee approve Right-of-Way Use Permit 07-28. Motion carried.

C. RIGHT-OF-WAY USE PERMIT 07-29, SANTA PARADE

It was moved by Vice-Chair Thordarson, seconded by Member Peloza, that the Committee approve Right-of-Way Use Permit 07-29. Motion carried.

D. RIGHT-OF-WAY USE PERMIT 07-30, AUBURN AVENUE THEATER OPENING NIGHT EVENT

It was moved by Vice-Chair Thordarson, seconded by Member Peloza, that the Committee approve Right-of-Way Use Permit 07-30. Motion carried.

E. RIGHT-OF-WAY USE PERMIT 07-31, HOLY FAMILY RELIGIOUS CEREMONY

Transportation Planner Welsh clarified the event and assured the Committee that the Key Bank driveway would not be blocked. He also explained that Fire and Police had been contacted and that adequate emergency vehicle access would be provided for the ceremony.

It was moved by Vice-Chair Thordarson, seconded by Member Peloza, that the Committee approve Right-of-Way Use Permit 07-31. Motion carried.

F. DESIGN STANDARDS MANUAL ADDITION OF CHAPTER 12

It was moved by Vice-Chair Thordarson, seconded by Member Pelosa, that the Committee approve Design Standards Manual Addition of Chapter 12. Motion carried.

G. PERMISSION TO ENTER INTO CONSULTANT AGREEMENT AG-C-314 WITH THE TRANSPO GROUP FOR DESIGN OF C307B, CITYWIDE ITS PHASE B

It was moved by Vice-Chair Thordarson, seconded by Member Pelosa, that the Committee recommend Council grant permission to enter into Consultant Agreement AG-C-314 with The Transpo Group for design of C307B, Citywide ITS Phase B. Motion carried.

H. PERMISSION TO ENTER INTO CONSULTANT AGREEMENT AG-C-313 WITH HDR ENGINEER FOR WORK ASSOCIATED WITH CP0624, WELL 5 UPGRADE

The Committee requested clarification regarding HDR. Water Utility Engineer Ben Hennebert confirmed that HDR was a local firm that the City had worked with before. There was also some discussion regarding the projected costs for completion of Phase I, and Phase II of the project.

It was moved by Vice-Chair Thordarson, seconded by Member Pelosa, that the Committee recommend Council grant permission to enter into Consultant Agreement AG-C-313 with HDR Engineer for work associated with CP0624, Well 5 upgrade. Motion carried.

I. APPROVE CHANGE ORDER NO. 1 FOR PROJECT NO. C523A – 2006 STORM POND IMPROVEMENT

It was moved by Vice-Chair Thordarson, seconded by Member Pelosa, that the Committee recommend Council approve Change Order No. 1 for Project No. C523A – 2006 Storm Pond Improvement. Motion carried.

J. FINAL PAY ESTIMATE #4 TO CONTRACT 06-12, PROJECT CP0632 – 2006 CITYWIDE ASPHALT OVERLAYS, LOCAL STREETS

Traffic Engineer Philpot provided clarification and description of the construction contract regarding the overall 2006 Citywide Asphalt Overlays, Local Streets project, and the funding provided for from Change Order #1 for approval for final pay estimate.

It was moved by Vice-Chair Thordarson, seconded by Member Pelosa, that the Committee recommend Council approve Final Pay Estimate #4 to Contract 06-12, Project CP0632 – Citywide Asphalt Overlays, Local Streets. Motion carried.

III. ISSUES

A. ORDINANCE NO. 6125 RELATED TO CHAPTER 12.60, RIGHT-OF-WAY USE CODE

Transportation Planner Welsh and Engineering Aide Robel reviewed and provided explanation to the items that had been changed in Chapter 12.60 Right-Of-Way Use Code and other elements of the fee schedule as questioned.

It was moved by Vice-Chair Thordarson, seconded by Member Pelosa, that the Committee recommend Council approve Ordinance No. 6125. Motion carried.

- B. RESOLUTION NO. 4249, AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE LAKEHAVEN UTILITY DISTRICT AND VAL BAIN TO PURCHASE AN EASEMENT FROM VAL BAIN FOR DEDICATION TO THE LAKEHAVEN UTILITY DISTRICT

Project Engineer Jacob Sweeting answered questions regarding the determination of the value of the easement.

It was moved by Vice-Chair Thordarson, seconded by Member Pelozza, that the Committee recommend Council approve Resolution No. 4249. Motion carried.

IV. DISCUSSION AND INFORMATION

- A. BUDGET AMENDMENT #7 2008 MID-BIENNIAL CORRECTION

Finance Director Coleman verified that this is the same Budget Amendment being reviewed at all committees and responded to Committee questions regarding a number of department funds.

- B. BUDGET AMENDMENT #6

No discussion.

- C. ORDINANCE NO. 6126 SEWER SERVICE CHANGE PRORATION

Finance Director Coleman explained that this is a new policy providing a vehicle to credit accounts for sewer usage, as there is currently nothing in code prorating sewer service, as there is to prorate water usage. Sewer and Water are now the same for proration.

- D. CHANGE ORDER NO. 3 TO CONTRACT 06-01, PROJECT NO. C516A, AUBURN WAY SOUTH SEWER PHASE 2

Project Engineer Timm explained that this is an expedient method to complete sewer work replacing old clay piping necessary before SOS work can begin on that section of Auburn Way South.

- E. 2007 PUBLIC WORKS PROJECT UPDATE

Senior Project Engineer Helbig presented the committee with a color coded 2007 Public Works Project Update showing what has been done, what is left to do for 2007, and which projects will carry forward into 2008. The color coded handout was well received.

- F. CAPITAL PROJECT STATUS REPORT

No discussion.

OTHER DISCUSSION

Member Pelozza requested additional no littering signs and a "no trucks" sign for 105th Place SE on Lea Hill, Traffic Engineer Laura Philpot said she would look into the request, but part of the request could not be completed until after annexation was final.

V. ADJOURNMENT

There being no further business to come before the Public Works Committee, the meeting was adjourned at 4:51 p.m.

Approved this ____ day of _____, 2007.

Rich Wagner
Chairman

Alison Hudson
Public Works Department Secretary

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