



**CITY OF AUBURN
PUBLIC WORKS COMMITTEE**

October 22, 2007

DRAFT MINUTES

I. CALL TO ORDER

Chairman Rich Wagner called the meeting to order at 2:30 pm in Conference Room #3, located on the second floor of Auburn City Hall, 25 West Main Street, Auburn, Washington. Committee members present were: Chairman Rich Wagner, Vice-Chair Roger Thordarson, and Member Bill Pelozo. Also present during the meeting were: Mayor Peter B. Lewis, Director Dennis Dowdy, City Engineer/Assistant Director Dennis Selle, Assistant City Engineer Ingrid Gaub, Senior Project Engineer Bill Helbig, Traffic Engineer Laura Philpot, Officer Joe Vojir, Senior Planner, Chris Hankins, Project Engineer Robert Lee; Street Systems Engineer Seth Wickstrom, Utilities Technician Toni Lindstrom, Contract Administrator Leanne Norseth, Lea Hill Sewer Representative Deborah Taylor, Terrace View Representative Jon Cheetham, Terrace View Attorney Mary Urback, Secretary Alison Hudson.

II. CONSENT AGENDA

A. APPROVAL OF MINUTES

An amendment was made to the October 8, 2007 minutes.

It was moved by Vice-Chair Thordarson, seconded by Member Pelozo, that the Committee approve the Public Works Committee minutes for October 8, 2007. Motion carried

B. PERMISSION TO ADVERTISE C501A, URBAN CENTER TRANSPORTATION IMPROVEMENTS

Project Engineer Lee clarified several questions regarding the improvements included in Project C501A for Chair Wagner and Member Thordarson.

It was moved by Vice-Chair Thordarson, seconded by Member Pelozo, that the Committee recommend Council grant permission to advertise for bids for Project No. C501A, Urban Center Transportation Improvements. Motion carried

C. FINAL PAY ESTIMATE #5 TO CONTRACT 06-24, PROJECT CP0630 – 2006/2007 CITYWIDE SIDEWALK IMPROVEMENTS

Traffic Engineer Philpot and Street Systems Engineer Wickstrom provided an explanation of the prioritization of the citywide sidewalk improvement plans. The Committee requested that staff bring the list of priorities back to them for review before selecting the scope of another sidewalk improvement project. They were specifically concerned about when the sidewalks adjacent to City Hall would be replaced.

It was moved by Vice-Chair Thordarson, seconded by Member Pelozo, that the Committee recommend Council approve Final Pay Estimate #5 to Contract 06-24. Motion carried.

III. ISSUES

A. RESOLUTION NO. 4253, TERRACE VIEW SANITARY SEWER PAYBACK AGREEMENT

City Engineer/Assistant Director Selle explained the staff recommendations, distribution of fees,

and future fees. He also clarified for Member Pelosa the environmental issues, payback agreement and future sewer services that would be provided. The developer and attorney for Terrace View attended and supported the staff recommendations for the sewer payback agreement. In the future Council would like to see cost justification in packet documents.

It was moved by Vice-Chair Thordarson, seconded by Member Pelosa, that the Committee recommend Council approve Ordinance No. 4253. Motion carried.

IV. DISCUSSION AND INFORMATION

A. PUBLIC WORKS COMMITTEE'S TOP TEN PRIORITIES OFF THE VISION PLAN TO BE WORKED ON AND/OR COMPLETED IN 2008

Chair Wagner raised several questions to Director Dowdy as to what the Mayor was asking for. He will also request further clarification from the Mayor. Secretary Hudson will provide the Vision 2016 project list and map to Public Works Committee members prior to November 5, 2007 for further discussion.

DEVELOPMENT CODE UPDATE

Senior Planner, Chris Hankins provided background information on the purpose of using professional services to help with the overall coordination of Development Code/Regulations and Public Works Standards. Chair Wagner requested that strike-through and underline be used throughout the approval process and that in Exhibit A, page 11, Task 1: Audit/Needs Assessment, bullet one (1) be worded more clearly. Hankins also introduced the Plan that had been done for the City of Orting. Council felt the cost at \$90,000 was reasonable.

A. LAKE TAPPS PARKWAY LEFT TURN RESTRICTIONS

Traffic Engineer Philpot provided explanation of why staff was recommending the elimination of left turns from the western driveway to the Lakeland Towncenter. Officer Joe Vojir supported the need for left turn restrictions due to the speed coming up to entrance of the Towncenter at that location. The committee requested staff evaluate the ability to retain the left turn in, but concurred with the elimination of the left turn out.

B. ACCESS TRACT DESIGN STANDARDS

Assistant City Engineer Gaub presented a summary of the previous discussions with both the PW and PCD committees related to access tract standards. This included visualizations, including two 3-D visualizations, of what the proposed standards might look like based on the varying requirements of the access tract length, turn around requirements and parking restrictions. Chair Wagner commented on the impressive presentation and offering thanks for the hard work. Engineer Gaub commented that there may be concerns or issues raised by the development community related to the increased cost of the proposed standards for smaller developments. The committee indicated that they were aware and would like to proceed with the revisions to standards as proposed.

C. CAPITAL PROJECT STATUS REPORT

Item 17: 2007 Sewer/Storm Manhole Ring & Cover Replacement: In response to a question from the Committee, Engineer Helbig indicated that the project is currently procuring materials

necessary before construction will begin.

Project #19: 2007 Pavement Preservation, 6th St SE: The Committee asked for an update on this project and staff responded that the final design is in process and will bid this winter with construction beginning next year.

Item 30 Downtown Water Quality Facility: Chair Wagner asked about the budget for this project and Engineer Helbig clarified that the current project budget is for design and permitting efforts only.

Item 32 8th & R Street Traffic Signal: Director Dowdy provided information regarding his ongoing discussions with condominium and apartment complex management and owners regarding this project. It was a good meeting, but they were still not in favor of the signal installation. He is going to make an attempt to get them together in one meeting to show them the benefits of this project. Several other options were discussed.

Item #33 AWS Pedestrian Crossing: At this time WSDOT has indicated that they will not support this project at the Elm Street location but that they may be willing to move this to another location within the City which staff is evaluating.

OTHER DISCUSSION

Member Pelosa had questions regarding the Kersey 3 Developer Project and requested if project updates were to be presented to Council in the future. Director Dowdy indicated that the developer has completed the work impacting traffic for the year and that work on site may continue if weather permits.

V. ADJOURNMENT

There being no further business to come before the Public Works Committee, the meeting was adjourned at 3:43 p.m.

Approved this 22 day of October, 2007.

Rich Wagner
Chairman

Alison Hudson
Public Works Department Secretary

File: 17.2
H:\AgendaBills\2007\102207Minutes and E:\Minutes\07PW10-2