

AGENDA BILL APPROVAL FORM

Agenda Subject: Consultant Agreement No. AG-C-312		Date: November 5, 2007
Department: Public Works	Attachments: Budget Status Sheet, Map	Budget Impact: \$ 240,300
Administrative Recommendation: City Council grant permission to enter into Consultant Agreement No. AG-C-312 with The Transpo Group Inc. for Engineering Services for Project No. CP0752, M Street SE Sidewalk LID.		
Background Summary: The M Street SE Sidewalk Local Improvement District (LID) will construct sidewalks on the west side of M Street SE between 29 th Street SE and 37 th Street SE. This project will be partially City funded and partially funded by the nearby property owners through LID No. 350, which was formed by Council at the August 6, 2007 City Council meeting. Staff anticipates construction of the sidewalk will take place in the spring of 2008. Staff has selected The Transpo Group Inc. to provide the Engineering Services for the above-referenced project which include: <ul style="list-style-type: none"> - Designing the sidewalks. - Preparing the construction documents. - Providing construction management assistance. <p>The anticipated consultant costs for the project support are \$38,000.</p> <p>The project budget will be budgeted within the 328 (CIP) Fund in a future budget amendment. The total project cost is approximately \$240,000. As part of the LID, the City is obligated to contribute one half of the project costs with the remainder being paid by the LID collections.</p> <p>W1119-5 F2.4.9, O4.12</p>		
Reviewed by Council & Committees:		Reviewed by Departments & Divisions:
<input type="checkbox"/> Arts Commission <input type="checkbox"/> Airport <input type="checkbox"/> Hearing Examiner <input type="checkbox"/> Human Services <input type="checkbox"/> Park Board <input type="checkbox"/> Planning Comm.	COUNCIL COMMITTEES: <input type="checkbox"/> Finance <input type="checkbox"/> Municipal Serv. <input type="checkbox"/> Planning & CD <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Other _____	<input type="checkbox"/> Building <input type="checkbox"/> Cemetery <input type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> Legal <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> M&O <input type="checkbox"/> Mayor <input type="checkbox"/> Parks <input type="checkbox"/> Planning <input type="checkbox"/> Police <input type="checkbox"/> Human Resources
Action:		
Committee Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Council Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Call for Public Hearing ___/___/___ Referred to _____ Until ___/___/___ Tabled _____ Until ___/___/___		
Councilmember: Wagner		Staff: Dowdy
Meeting Date: November 19, 2007		Item Number: V.C.6

BUDGET STATUS SHEET

Project No: CP0752 **Project Title:** M Street SE Sidewalk LID

Project Manager: Seth Wickstrom

Initiation Date: July 2, 2007

Advertisement Date: _____

Award Date: _____

- | |
|---|
| <input checked="" type="radio"/> Initiation/Consultant Agreement |
| <input type="radio"/> Permission to Advertise |
| <input type="radio"/> Contract Award |
| <input type="radio"/> Change Order Approval |
| <input type="radio"/> Contract Final Acceptance |

Date: November 5, 2007

The "Future Years" column indicates the projected amount to be requested in future budgets.

Funds Budgeted (Funds Available)

Funding	Prior Years	2007	2008	Future Years	Total
LID Funding (Funded by Property Owners)** 328 Fund - CIP Fund**				112,078	112,078 0
Total	0	0	0	112,078	112,078

** The 328 Fund will completely fund the project initially, then be reimbursed as the LID assessments are collected from the individual property owners.

Estimated Cost (Funds Needed)

Activity	Prior Years	2007	2008	Future Years	Total
Design Engineering - City Costs		2,500	2,500		5,000
Design Engineering - Consultant Costs		24,000	7,000		31,000
Construction Estimate			125,000		125,000
Project Contingency (15%)			18,800		18,800
Construction Engineering - City Costs			7,500		7,500
Construction Engineering - Consultant Costs			7,000		7,000
LID Financing - City Costs			46,000		46,000
Total	0	26,500	213,800	0	240,300

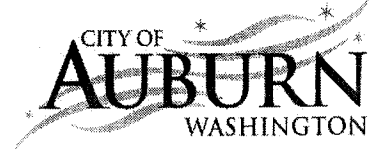
LID Funding

	Prior Years	2007	2008	Future Years	Total
*LID Funds Budgeted ()	0	0	0	(112,078)	(112,078)
LID Funds Needed	0	0	0	0	0
*LID Fund Project Contingency ()	0	0	0	(112,078)	(112,078)
LID Funds Required	0	0	0	0	0

328 CIP Budget Status

	Prior Years	2007	2008	Future Years	Total
*328 Funds Budgeted ()	0	0	0	0	0
328 Funds Needed	0	26,500	213,800	(112,078)	128,222
*328 Fund Project Contingency ()	0	0	0	(112,078)	0
328 Funds Required	0	26,500	213,800	0	128,222

* (#) in the Budget Status Sections indicates Money the City has available.



PROJECT CP0752
M STREET SE
SIDEWALK LID

LOCATION OF NEW
SIDEWALK
IMPROVEMENTS



0 125ft 250ft
SCALE: 1 inch = 250 feet

