



## AGENDA BILL APPROVAL FORM

<b>Agenda Subject:</b> Annual On-Call Consultant Agreements for 2008		<b>Date:</b> December 10, 2007
<b>Department:</b> Public Works	<b>Attachments:</b> 2007 On-Call Consultant Summary	<b>Budget Impact:</b> \$ 0
<b>Administrative Recommendation:</b> City Council approve the Annual On-Call Consultant Agreements for 2008.		
<b>Background Summary:</b>  <p>The annual on-call agreements are used to supplement the City's staff resources or to perform specialized services not available within the City. Having these resources available provides the City with the flexibility to complete small tasks or projects in an efficient and timely manner as they are needed throughout the year.</p> <p>Each agreement was developed for 2007 and has been written with a total "Not to Exceed" amount using the City's standard consultant agreement form. Each of these agreements contain provisions for extending them through 2008. As summarized in the attached 2007 On-Call Consultant Summary, existing executed agreements will be amended to continue through 2008, with 2 agreements adding additional funds at this time.</p> <p>Expenditure under each agreement is authorized by the City through a series of Task Orders. Each Task Order provides a specific Scope of Work, Schedule, and Budget for the consultant. In addition, the budget for each Task Order must be available in the City's budget either through professional services or project budgets.</p> <p>W1217-4 A3.16.9</p>		
<b>Reviewed by Council &amp; Committees:</b>		<b>Reviewed by Departments &amp; Divisions:</b>
<input type="checkbox"/> Arts Commission <input type="checkbox"/> Airport <input type="checkbox"/> Hearing Examiner <input type="checkbox"/> Human Services <input type="checkbox"/> Park Board <input type="checkbox"/> Planning Comm.	<b>COUNCIL COMMITTEES:</b> <input type="checkbox"/> Finance <input type="checkbox"/> Municipal Serv. <input type="checkbox"/> Planning & CD <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> Other	<input type="checkbox"/> Building <input type="checkbox"/> Cemetery <input type="checkbox"/> Finance <input type="checkbox"/> Fire <input type="checkbox"/> Legal <input checked="" type="checkbox"/> Public Works <input type="checkbox"/> M&O <input type="checkbox"/> Mayor <input type="checkbox"/> Parks <input type="checkbox"/> Planning <input type="checkbox"/> Police <input type="checkbox"/> Human Resources
<b>Action:</b>		
Committee Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No Council Approval: <input type="checkbox"/> Yes <input type="checkbox"/> No                    Call for Public Hearing    ___/___/___ Referred to _____ Until ___/___/___ Tabled _____ Until ___/___/___		
<b>Councilmember:</b> Wagner		<b>Staff:</b> Dowdy
<b>Meeting Date:</b> December 17, 2007		<b>Item Number:</b> V.C.6

W1217-2A

Date: December 5, 2007

Consultant Agreement #	Consultant Name	Service Provided	Original Agreement Amount	Amount Encumbered to Date	Remaining Amount	2008 Amendment Amount	2008 Amount Available
AG-C-101	GPA Valuation	Appraisal & Appraisal Review	\$ 30,000	\$ 18,350	\$ 11,650	\$ -	\$ 11,650
AG-C-102	The Granger Company	Appraisal & Appraisal Review	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
AG-C-207	Appraisal Group of the Northwest	Appraisal & Appraisal Review	\$ 30,000	\$ 24,200	\$ 5,800	\$ -	\$ 5,800
AG-C-208	Allen Brackett Shedd	Appraisal & Appraisal Review	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ 20,000
AG-C-219	Zipper Zeman Associates, Inc.	Geotechnical Engineering Services	\$ 50,000	\$ 16,600	\$ 33,400	\$ -	\$ 33,400
AG-C-220	AMEC Earth & Environmental, Inc.	Environmental & Wetland Services	\$ 50,000	\$ 24,655	\$ 25,345	\$ -	\$ 25,345
AG-C-221	AHBL, Inc.	Survey Services	\$ 75,000	\$ 74,220	\$ 780	\$ 75,000	\$ 75,780
AG-C-222	Robert W. Droll Landscape Architects	Landscape Architecture Services	\$ 30,000	\$ 3,000	\$ 27,000	\$ -	\$ 27,000
AG-C-256	Abeyta & Associates	Property Negotiations/Relocation	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000
AG-C-267	Eglick Kiker Whited	Cascade Water Association	\$ 100,000	\$ 3,950	\$ 96,050	\$ -	\$ 96,050
AG-C-283	Parametrix, Inc.	Survey Services	\$ 50,000	\$ 5,000	\$ 45,000	\$ -	\$ 45,000
AG-C-287	Roth Hill Engineers	Development Review Engineers	\$ 150,000	\$ 115,750	\$ 34,250	\$ 115,750	\$ 150,000
AG-C-291	SLA Landscape Architects	Landscape Architecture Services	\$ 30,000	\$ 16,000	\$ 14,000	\$ -	\$ 14,000