

RESOLUTION NO. 4280

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AMENDMENT NO. 3 TO AGREEMENT FOR PROFESSIONAL SERVICES AG-C-286 BETWEEN THE CITY OF AUBURN AND HARRIS & ASSOCIATES, INC.

WHEREAS, the City and Harris & Associates, Inc. have previously entered into a professional services agreement AG-C-286 approved on Resolution No. 4044 in June 2006; and

WHEREAS, the original agreement is due to expire on December 31, 2007; and

WHEREAS, the City wishes to modify the agreement and extend it to December 31, 2008.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AUBURN, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Purpose. The Mayor and City Clerk of the City of Auburn are herewith authorized to execute Amendment No. 3 to Agreement for Professional Services No. AG-C -286 with Harris & Associated, Inc. A copy of said Agreement is attached hereto, denominated at Exhibit "1" and made a part hereof as though set forth in full herein.

Section 2. Implementation. The Mayor of the City of Auburn is hereby authorized to implement such administrative procedures as may be necessary to carry out the directions of this resolution.

Section 3. Effective Date. This Resolution shall take effect and be in full force upon passage and signatures hereon.

DATED and SIGNED THIS _____ DAY OF _____, 2006.

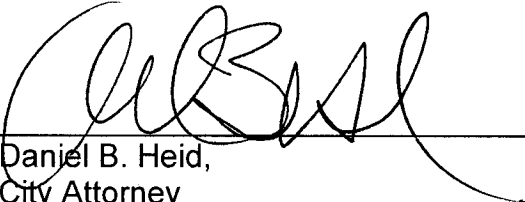
CITY OF AUBURN

PETER B. LEWIS
MAYOR

ATTEST:

Danielle E. Daskam,
City Clerk

APPROVED AS TO FORM:



Daniel B. Heid,
City Attorney

**AMENDMENT NO. 3 TO AGREEMENT FOR PROFESSIONAL SERVICES
NO. AG-C-286 BETWEEN
THE CITY OF AUBURN AND HARRIS & ASSOCIATES, INC.**

THIS AMENDMENT is made and entered into this _____ day of _____, 200____, by and between the CITY OF AUBURN, a municipal corporation of the State of Washington (hereinafter referred to as the "CITY"), and Harris & associates, Inc. (hereinafter referred to as the "CONSULTANT"), as an Amendment to the Agreement between the parties for AG-C-286 executed on the 19th day of June 2006.

The changes to the agreement are described as follows:

1. **CONTRACT TERM:** The term of the Agreement for Professional Services is extended from December 31, 2007, to December 31, 2008.
2. **SCOPE OF WORK:** Individual Task Assignments No. 1 and No. 6 are continued and extended into 2008, as modified and detailed in Exhibit A. Additional Task Assignments, No. 9, and No. 10 are defined, also as detailed in Exhibit A.
3. **COMPENSATION:** The amount of this amendment is a **maximum of \$ 142,000 for 2008**. Authorized contract amount for 2006 and 2007 (per amendments No. 1 and No. 2 to this agreement) is \$519,207.50.
 - A. The Hourly Rate Fee Schedule for 2008 is as shown in attached Exhibit B.
 - B. Initial 2007 Task Order maximum cost authorizations are as indicated in attached Exhibit A.
 - C. Projected monthly expenditure assumptions are as shown in attached Exhibit C.

REMAINING TERMS UNCHANGED: All other provisions of the Agreement between the parties for AG-C-286 executed on the 19th day of June 2006, and as previously amended, shall remain unchanged, and in full force and effect.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

HARRIS & ASSOCIATES, INC.

CITY OF AUBURN

By: _____

Peter B. Lewis, Mayor

Title: _____

ATTEST:

Danielle E. Daskam
Auburn City Clerk

Approved as to form:



Daniel B. Heid,
Auburn City Attorney

**EXHIBIT A
INITIAL 2008 TASK ASSIGNMENTS**

Summary of Tasks and Budgets

- **Task #1 - Auburn Golf Course Clubhouse**

Harris & Associates will continue to provide project and construction management services to the City of Auburn for the new Auburn Golf Course Club House. The Construction activity by the Contractor was essentially completed in 2007. Completion by City forces of final site improvements, and contractual closeout processes will be completed in early 2008.

2008 Budget - \$ 12,000

- **Task #6 – Auburn Avenue Theatre Improvements**

Harris & Associates will provide project management services as needed to the City of Auburn for planning, design and construction phases of a project to improve and upgrade its leased Auburn Avenue Theatre facility. In 2007, the City selected and contracted with an Architectural firm for planning and design of the Improvements. Harris will continue to provide services in 2008, in accordance with this Task Order, executed in 2007.

2008 Budget - \$ 45,000

- **Task #10 – Parks Community Center**

Harris & Associates will provide project and construction management services to the City of Auburn for the new Parks Community Center project, located at Les Gove Park. Architect selection has occurred in 2007, and Harris will provide project management services during the design, permitting, construction contract bidding, and construction phases of the project.

2008 Budget (See following Task Order for detail) - \$ 85,000

TOTAL 2008 AUTHORIZED MAXIMUM COMPENSATION - \$ 142,000

EXHIBIT C

2008 - Projected Monthly Hours

City of Auburn

	2008 - Projected Monthly Hours												Total Hours	Rate Per Hour	Projected Totals	Proposed Task Budget	
	Jan-08	Feb-08	Mar-08	Apr-08	May-08	Jun-08	Jul-08	Aug-08	Sep-08	Oct-08	Nov-08	Dec-08					
Task #1 (Clubhouse)																	
Project Manager	20	20	20	20	20	20	20	20	20	20	20	20	20	240	\$140.00	\$8,400.00	
Admin.	10	10	10	10	10	10	10	10	10	10	10	10	10	120	\$90.00	\$2,700.00	
														Task 1 Subtotal		\$11,100.00	\$12,000.00
Task #6 (Theatre)																	
Project Manager	20	20	20	20	20	20	20	20	20	20	20	20	20	240	\$140.00	\$33,600.00	
Admin.	10	10	10	10	10	10	10	10	10	10	10	10	10	120	\$90.00	\$10,800.00	
														Task 6 Subtotal		\$44,400.00	\$45,000.00
Task #10 (Parks Community Center)																	
Project Manager	38	38	38	38	38	38	38	38	38	38	38	38	38	456	\$140.00	\$63,840.00	
Admin.	19	19	19	19	19	19	19	19	19	19	19	19	19	228	\$90.00	\$20,520.00	
														Task 10 Subtotal		\$84,360.00	\$85,000.00
Totals - Auburn Projects																\$139,360.00	\$142,000.00

Task Order Scope of Work
Project Management Services
Parks Community Center Project
Contract Number AG-C-286
Task Order #10

I. INTRODUCTION

Harris & Associates will provide project management services to the City of Auburn for the new Community Center at Les Gove Park. Architect selection, and Consultant Agreement negotiation are underway, and Harris will provide project management services during the design, permitting, construction contract bidding, and construction phases of the project.

II. DETAILED SCOPE OF WORK

Task 1 – Contract Management:

1.1. Harris Contract Management:

- 1.1.1. Progress Report and Invoice: Prepare an invoice and project progress report to be submitted to the City on a monthly basis.

1.2. Assumptions:

- 1.2.1. Project Duration: The project is scheduled to run into 2009; however the scope and budget for this task order are through December 31, 2007. The City may extend this task order after January 1, 2008 by amending this task order.

1.3. Deliverables:

- 1.3.1. Progress report and invoice.
- 1.3.2. Construction Contract General Conditions format for Bidding
- 1.3.3. Documentation of Design and Construction activity

Task 2 – Project Management

2.1. Project Management Services

- 2.1.1. Harris will administer the design services agreements with the Architect. This includes:
 - 2.1.1.1. Review issues that could affect the design of the project,
 - 2.1.1.2. Meeting with the design team to assess the progress of their work.
 - 2.1.1.3. Review the consultants invoices, review any amendments requested by the City or the Architect.
- 2.1.2. Harris will meet with the Architect periodically (no less than monthly) to review the status of the design and review issues. Harris will take meeting minutes at these meetings and distribute them to the participants and City.
- 2.1.3. Meet with City staff to coordinate the design reviews and issues identified by the Architect.
- 2.1.4. Prepare and update project budgets and schedules on a monthly basis for City management and possible presentation to senior management, the Mayor, and Council.

- 2.1.5. Review and comment on administrative procedures (division 1) included in the bid documents.
- 2.1.6. Assist the City with advertising projects for bids. Prepare ad and work with procurement to get ads in the appropriate media.
- 2.1.7. Coordinate responses to questions from the bidders during the bid preparation phase with the Architect.

2.2. Assumptions:

- 2.2.1. This work will be performed on a part-time basis in conjunction with other assignments the City may have for Harris.
- 2.2.2. Harris will not be responsible for errors or omissions that are not noted in its review of the plans and specifications.
- 2.2.3. This work is scheduled to run into 2010. The City may extend the task order in 2009 with an amendment.
- 2.2.4. Administrative support can be provided by Harris on an as-needed basis.

2.3. Budget:

- 2.3.1. The budget for this task order assumes work on other separate task orders going on simultaneously. If additional budget is needed for this task, the City and Harris can reallocate budget from one of those tasks to this task and if additional budget is needed for those tasks, the budget for this task can be reallocated to those tasks.

Estimated cost through December 31, 2008, is based on the projection of staffing and monthly cost in Exhibit C. The total maximum cost for this Task Order in 2008 is \$ 85,000.