



**MUNICIPAL SERVICES COMMITTEE  
CONFERENCE ROOM NO. 3  
December 17, 2007**

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**Minutes**

**I. CALL TO ORDER**

Vice Chairman Bill Peloza called the meeting to order at 5:00 p.m. in Conference Room No. 3 located on the second floor of Auburn City Hall, 25 W. Main Street, Auburn after Chairman Gene Cerino advised he would be late for the meeting. Committee Members present included: Chair Cerino, Vice Chair Bill Peloza and Councilmember Lynn Norman. Staff members present included: Chief of Police Jim Kelly, Finance Director Shelley Coleman, Finance Planning Manager Karen Jester, Asst. Finance Director Shawn Hunstock, Solid Waste Supervisor Sharon Hlavka, Parks Director Daryl Faber, Human Resources Director Brenda Heineman, and Mayor Pete Lewis. Also present was Nancy Wyatt from Auburn Area Chamber of Commerce.

**II. AGENDA MODIFICATIONS**

There were no Agenda Modifications.

**III. CONSENT ITEMS**

**A. Approval of Minutes**

**1. Minutes of the December 03, 2007 Municipal Services Committee meeting.**

Vice Chair asked that the 'no discussion' be changed to 'brief discussion in items E and F.

Vice Chair Peloza moved and Member Norman seconded to approve the minutes of the December 03, 2007 meeting as amended.

MOTION CARRIED UNANIMOUSLY. 2-0

**B. Contract Administration**

**1. Parks Project No. CPO608A**

City Council approve Change Order No. 5 to Contract with CPO608A Earthwork-T.J. Sahli Construction for the Game Farm Park Soccer Field Renovation and accept construction of Project No. CPO608A

Vice Chair Peloza moved and Member Norman seconded to approve Parks Project No. CPO608A.

MOTION CARRIED UNANIMOUSLY. 2-0

**2. Parks Project No. CPO608B**

Vice Chair Peloza moved and Member Norman seconded to approve Parks Project No. CPO608B,

MOTION CARRIED UNANIMOUSLY. 2-0

**IV. ORDINANCES AND RESOLUTIONS**

**A. Ordinances**

**1. Ordinance No. 6139**

An Ordinance of the City Council of the City of Auburn, Washington amending Chapter 8.08 of the Auburn City Code relating to solid waste

Finance Director Shelley Coleman advised that this was the increase in fees by Allied Services for garbage pick up on Lea Hill. Vice Chair Peloza started a discussion on the \$0.13 difference in the fees for 10 and 20 gallon containers. It was suggested that the 10 gallon container be deleted. Mayor Lewis advised he would add a commentary to the original contract that he would like to negotiate a greater differential rate.

Vice Chair Peloza moved and Member Norman seconded to approve Ordinance No. 6139 with the Mayor's commentary added.

MOTION CARRIED UNANIMOUSLY, 3-0.

**C. Resolutions**

There were no resolutions for the Committee's consideration.

**V. INFORMATION/DISCUSSION ITEMS**

**A. Ordinance No. 6144**

An Ordinance of the City Council of the City of Auburn, Washington, amending Ordinance No. 6066, the 2007-2008 Biennial Budget ordinance as amended by Ordinance 6086, Ordinance No. 6092, Ordinance No. 6103, Ordinance No. 6119, ordinance No. 6124, Ordinance No. 6127, Ordinance No. 6128, Ordinance No. 6132 and Ordinance No. 6133 authorizing

amendment to the City of Auburn, 2007-2008 Budget as set forth in Schedule "A"

No discussion.

**B. Ordinance No. 6145**

An Ordinance of the City Council of the City Of Auburn, Washington, amending Ordinance No. 6066, the 2007-2008 Biennial Budget Ordinance as amended by Ordinance No. 6086 and Ordinance No. 6092 and Ordinance No. Ordinance N. 6103 and Ordinance No. 6119 and Ordinance No. 6124 and Ordinance No.6127 and Ordinance No. 6128, Ordinance No. 6132, Ordinance No. 6133, and Ordinance No. 6144, Authorizing amendment to the City of Auburn 2007-2008 Budget as set forth in Schedule "A".

No discussion.

**C. Ordinance No. 6148**

An Ordinance of the City Council of the City Of Auburn, Washington, amending Section 18.45.090 of the Auburn City Code relating to lot averaging in the LHRS zone.

No discussion.

**D. Resolution No. 4273**

A Resolution of the City Council of the City of Auburn, Washington, approving the Collective Bargaining Agreement between the City of Auburn and the Auburn Police Management Association for 2009-2010.

Director Heineman made corrections to erroneous numbers.

No discussion.

**E. Resolution No. 4274**

A Resolution of the City Council of the City of Auburn, Washington, approving the Collective Bargaining Agreement between the City of Auburn and the Auburn Police Guild Commissioned Unit for 2009-2010.

Director Heineman made minor corrections to dates and numbers.

No discussion.

**F. Resolution No. 4275**

A Resolution of the City Council of the City of Auburn, Washington, declaring certain items of Property as Surplus and Authorizing their disposal.

No discussion.

**G. Resolution No. 4276**

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk of the City of Auburn (City) and Heartland LLC to perform consultant services regarding economic development

Concerns about the lack of a "Not To Exceed" clause and deliverables were discussed. Mayor Lewis advised a standing committee of Council would be established to monitor the consultant services and ensure they submitted regular bi-monthly reports.

**H. Resolution No. 4277**

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute a contract with Washington2 Advocates, LLC, for consulting services

Committee members felt that they were not receiving enough information from the consultant. Mayor Lewis assured committee that they would receive the 2006 report with the 2007 report.

**I. Resolution No. 4278**

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an agreement with Thompson Smitch Consulting Group, Inc. to assist the City to secure water rights from the Washington State Department of Ecology for the purposes of the meeting the city's water needs.

Mayor Lewis advised the Council would have to go into Executive Session to discuss Consultant Services.

**J. Resolution No. 4279**

A Resolution of the City Council of the City of Auburn, Washington , authorizing the mayor and City Clerk to execute an agreement for services between the City of Auburn and the Auburn Area Chamber of Commerce to operate a visitor information center and to provide services associated with supporting the City's economic development efforts

Nancy Wyatt, President of the Auburn Area Chamber of Commerce, was pleased with the successes of 2007 and her report detailed them. She distributed the new tourism post cards.

**K. Resolution 4280**

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk for execute Amendment No. 3 to Agreement for Professional Services AG-C-286 between the City of Auburn and Harris & Associates, Inc

Committee agreed that they support this Resolution.

**L. Resolution No. 4283**

A resolution of the City council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an agreement with Barnett Schorr Architects for consulting services

Director Heineman advised that these services were for the alterations and renovations of the Auburn Avenue Theater.

Committee agreed that they support this Resolution.

**M. Waste Management Contract Amendment**

Director Coleman explained that this is how garbage pick up services will be delivered to the West Hill Annexation Area. Garbage service will not be mandatory for 10 years according to city ordinance.

**N. Items for Council Retreat**

Chairman Gene Cerino presented his list of potential discussion items for the Council Retreat to Mayor Lewis.

**O. Matrix**

16-P: Change review date to January, 2008.

8-G: Change review date to January, 2008.

1-I: Change title to "Complete Fire Capital Facilities Plan". Review date will be Quarterly reports by Chair person.

2-I: Remove

**VI. ADJOURNMENT**

There being no further business to come before the Committee, the meeting adjourned at 5:00 p.m.

Approved this \_\_\_\_\_ day of January, 2008

\_\_\_\_\_  
Gene Cerino,  
Chair

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Martha Larsen,  
Police Department Secretary