



FINANCE COMMITTEE

DECEMBER 17, 2007

MINUTES

I. CALL TO ORDER

Chair Nancy Backus called the meeting to order at 5:00 p.m. in the Council Conference Room at Auburn City Hall, located at 25 West Main Street in Auburn. Committee Members present were: Chair Backus, Vice Chair Roger Thordarson, and Member Gene Cerino. Present during the meeting were Mayor Peter B. Lewis, Finance Director Shelley Coleman, Assistant City Attorney Joseph Beck, Parks, Arts and Recreation Director Daryl Faber, Human Resources and Risk Management Director Brenda Heineman, and City Clerk Danielle Daskam. Also present was Nancy Wyatt, President of the Auburn Area Chamber of Commerce.

II. APPROVAL OF MINUTES

A. Minutes of the December 3, 2007 Finance Committee meeting.

III. CONSENT ITEMS

A. Vouchers

1. Claims

F4.9.5

Claims check numbers 368977 through 368982 and 369056 through 369465 in the amount of \$3,118,248.34 and dated December 17, 2007.

2. Payroll

F4.9.2

Payroll check numbers 521820 to 521941 in the amount of \$664,216.59 and check numbers 522018 through 522030 in the amount of \$5,674.26 plus electronic deposit transmissions in the amount of \$1,024,252.52 for a grand total of \$1,694,143.37 for the pay period covering November 29, 2007 to December 12, 2007.

B. Contract Administration

1. Parks Project No. CP0608A

O5.2

City Council approve Change Order No. 5 to Contract with CPO608A Earthwork - T. J. Sahli Construction for the Game Farm Park Soccer Field Renovation and accept construction of Project No. CPO-608A

2. Parks Project No. CP0608B

O5.2

City Council accept construction of Contract No. 07-04 for Project No. CP0608B, Game Farm Park Soccer Field Renovation, as completed.

Committee members reviewed the consent items and briefly discussed vouchers 368979 and 369240.

Vice Chair Thordarson moved and Member Cerino seconded to approve the consent items.

MOTION CARRIED. 3-0.

IV. ORDINANCES AND RESOLUTIONS

A. Ordinance No. 6144

F3.21

An Ordinance of the City Council of the City of Auburn, Washington, amending Ordinance No. 6066, the 2007-2008 Biennial Budget Ordinance, as amended by Ordinance No. 6086, Ordinance No. 6092, Ordinance No. 6103, Ordinance No. 6119, Ordinance No. 6214, Ordinance No. 6127, Ordinance No. 6128, Ordinance No. 6132 and Ordinance No. 6133, authorizing amendment to the City of Auburn 2007-2008 Budget as set forth in Schedule "A"

Vice Chair Thordarson moved and Member Cerino seconded to forward Ordinance No. 6144 to the full Council.

MOTION CARRIED. 3-0.

B. Ordinance No. 6145

F3.21

An Ordinance of the City Council of the City of Auburn, Washington, amending Ordinance No. 6066, the 2007-2008

Biennial Budget Ordinance as amended by Ordinance No. 6086, Ordinance No. 6092, Ordinance No. 6103, Ordinance No. 6119, Ordinance No. 6124, Ordinance No. 6127, Ordinance No. 6128, Ordinance No. 6132, Ordinance No. 6133, and Ordinance No. 6144 authorizing amendment to the City of Auburn 2007-2008 Budget as set forth in Schedule "A"

Vice Chair Thordarson moved and Member Cerino seconded to forward Ordinance No. 6145 to the full Council.

MOTION CARRIED. 3-0.

C. Resolution No. 4272

F4.3

A Resolution of the City Council of the City of Auburn, Washington, providing for amendment to the City of Auburn Fee Schedule, to adjust for 2008 fees

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4272 to the full Council.

MOTION CARRIED. 3-0.

D. Resolution No. 4273

A3.9.4

A Resolution of the City Council of the City of Auburn, Washington, approving the Collective Bargaining Agreement between the City of Auburn and the Auburn Police Management Association for 2008-2010

Human Resources and Risk Management Director Heineman noted two scrivener's errors on Appendix A of the contract: under 2009 Pay Plan change (.0%) to reflect (3.0%) and under the 2010 Pay Plan correct the reference to the year 2009, which is displayed as "209."

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4273 as corrected to the full Council.

MOTION CARRIED. 3-0.

E. Resolution No. 4274

A3.9.1

A Resolution of the City Council of the City of Auburn, Washington, approving the Collective Bargaining Agreement between the City of Auburn and Auburn Police Guild Commissioned Unit for 2008-2010

Human Resources and Risk Management Director Heineman noted two scrivener's errors Appendix A of the contract: correct the heading to reflect 2008 Straight-Time Hourly Rate of Pay and under the Sergeant hourly rates of pay, the term will be corrected to reflect 1/1/08 – 12/31/10.

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4274 as corrected to the full Council.

MOTION CARRIED. 3-0.

F. Resolution No. 4275

F4.6.1

A Resolution of the City Council of the City of Auburn, Washington, declaring certain items of property as surplus and authorizing their disposal

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4275 to the full Council.

MOTION CARRIED. 3-0.

G. Resolution No. 4276

A3.16.3

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk of the City of Auburn (City) and Heartland LLC to perform consultant services regarding economic development

Mayor Lewis explained that Resolution No. 4276 would extend an on-going consultant contract with Heartland LLC for services related to economic development in the downtown area.

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4276 to the full Council.

MOTION CARRIED. 3-0.

H. Resolution No. 4277

A3.16.11

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute a contract with Washington² Advocates, LLC, for consulting services

Mayor Lewis explained that Washington² Advocates LLC is the City's federal lobbyist. The consultant will be submitting their year end report within the next week. The consultant has proven valuable in securing federal funding for City projects.

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4277 to the full Council.

MOTION CARRIED. 3-0.

I. Resolution No. 4278

A3.13.13, A3.16.9

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an agreement with Thompson Smith Consulting Group, Inc. to assist the City to secure water rights from the Washington State Department of Ecology for the purposes of meeting the City's water needs

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4278 to the full Council.

MOTION CARRIED. 3-0.

J. Resolution No. 4279

A5.3.4, A3.16.11

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and the City Clerk to execute an Agreement for Services between the City of Auburn and the Auburn Chamber of Commerce to operate a visitor information center and to provide services associated with supporting the City's economic development efforts

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4279 to the full Council.

MOTION CARRIED. 3-0.

K. Resolution No. 4280

A3.16.3

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute Amendment No. 3 to Agreement for Professional Services AG-C-286 between the City of Auburn and Harris & Associates, Inc.

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4280 to the full Council.

Finance Director Coleman noted a correction to the agreement to strike the words "No. 9" from scope of work

MOTION CARRIED. 3-0.

L. Resolution No. 4283

A3.16.6, O5.1.2

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an agreement with Barnett Schorr Architects for consulting services

Vice Chair Thordarson moved and Member Cerino seconded to forward Resolution No. 4283 to the full Council.

MOTION CARRIED. 3-0.

V. DISCUSSION ITEMS

A. Resolution No. 4281

A Resolution of the City Council of the City of Auburn, Washington, repealing Resolution No. 4126 passed December 18, 2006 and designating the members, powers, duties and meeting times and days of all standing committees of the City Council of the City of Auburn

Committee members reviewed Resolution No. 4281.

B. Resolution No. 4282

A Resolution of the City Council of the City of Auburn, Washington, amending the City Council Rules of Procedure as adopted by Ordinance No. 5802 on February 2, 2004

Committee members reviewed Resolution No. 4282.

C. Ordinance No. 6147

An Ordinance of the City Council of the City of Auburn, Washington, amending Auburn City Code Chapter 3.10 entitled "Purchasing Policy" for the purpose of revising code language to clarify intent

Committee members reviewed Ordinance No. 6147.

D. Waste Management of Washington, Inc. - Comprehensive Garbage, Recyclables and Yard Debris Collection Contract Amendment for West Hill Annexation Area

Finance Director Coleman explained that the proposed amendment to the current contract with Waste Management for garbage, recyclables and yard debris collection relates to that portion of the West Hill Annexation Area currently served by Waste Management. The amendment provides that Waste Management will bill the customers at the City rate and allows service to be optional for the customer for the next ten years. Additionally, the amendment provides that the customers will not be billed for the City's utility tax, but Waste Management will remit to the City an amount equal to six percent of the gross receipts for the collection area. Also, the agreement provides that Waste Management's collection service charge shall increase or decrease each year by one hundred percent of the annual change in the Consumer Price Index for the Seattle-Everett Area (CPI-W).

E. Finance Committee - Top Ten 2008 Projects

Discussion of the Finance Committee's Top Ten 2008 Projects was postponed until the January 7, 2008 meeting.

VI. ADJOURNMENT

Prior to adjournment Chair Backus thanked Councilmembers Thordarson and Cerino for their service on the Finance Committee.

There being no further business, the meeting adjourned at 5:34 p.m.

APPROVED THE _____ DAY OF JANUARY 2008.

Nancy Backus, Chair

Danielle Daskam, City Clerk