



FINANCE COMMITTEE

January 7, 2008

MINUTES

I. CALL TO ORDER

Vice Chair Sue Singer called the meeting to order at 5:00 p.m. in the Council Conference Room at Auburn City Hall, located at 25 West Main Street in Auburn. Committee Members present were: Vice Chair Sue Singer and Member Bill Peloza. Chair Nancy Backus arrived at 5:04 p.m. Present during the meeting were Mayor Peter B. Lewis, Finance Director Shelley Coleman, City Attorney Daniel B. Heid, Human Resources and Risk Management Director Brenda Heineman, Risk Manager Rob Roscoe, Information Services Director Lorrie Rempher, Public Works Director Dennis Dowdy, and City Clerk Danielle Daskam. Also present was Terry Davis, Director of Franchising and Government Affairs for Comcast and Chair of the Arterial Streets Task Force.

II. APPROVAL OF MINUTES

A. Minutes of the December 17, 2007 Finance Committee meeting.

Vice Chair Singer moved and Member Peloza seconded to approve the December 17, 2007 minutes.

MOTION CARRIED. 2-0.

III. CONSENT ITEMS

A. Vouchers

1. Claims

F4.9.5

Claims check numbers 369466 through 370010 in the amount of \$1,996,745.92 and a wire transfer in the amount of \$4,289.84 and dated January 7, 2008.

2. Payroll

F4.9.2

Payroll check numbers 522031 to 522158 in the amount of \$291,772.52, check numbers 522185 through 522186 in the amount of \$1,523.35, and electronic deposit transmissions in the amount of \$1,003,708.31 for a grand total of \$1,297,004.18 for the pay period covering December 13, 2007 to January 2, 2008.

Committee members reviewed the consent items and briefly discussed vouchers 369573, 369760, 369470, 369868, and 369992.

(Chair Backus arrived at this time.)

Vice Chair Singer moved and Member Pelosa seconded to approve the consent items.

MOTION CARRIED UNANIMOUSLY. 3-0.

IV. ORDINANCES AND RESOLUTIONS

A. Resolution No. 4286

A3.16.11

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an Agreement for Services between the City of Auburn and the Auburn Area Chamber of Commerce to operate a visitor information center, promote tourism awareness within the city and to provide services associated with supporting the City's economic development efforts

Member Pelosa noted scrivener's errors relating to capitalization and punctuation which were forwarded to Director Coleman for correction.

Vice Chair Singer inquired regarding the Chamber's most recent semi-annual report of activities. Finance Director Coleman offered to provide Vice Chair Singer with a copy of the report.

Vice Chair Singer moved and Member Pelosa seconded to recommend approval of Resolution No. 4286.

MOTION CARRIED UNANIMOUSLY. 3-0.

B. Resolution No. 4291

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to enter into an agreement with Calm River Demographics, L.L.C.

Member Pelozza noted scrivener's errors on the Resolution and the agreement, which were forwarded to Finance Director Coleman for correction.

Motion by Vice Chair Singer, second by Member Pelozza to recommend approval of Resolution No. 4291.

MOTION CARRIED UNANIMOUSLY. 3-0.

C. Resolution No. 4292

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an amendment to the lease between the City of Auburn and Central Puget Sound Regional Transit Authority

Human Resources and Risk Management Director Heineman presented Resolution No. 4292. The amendment to the Lease with Sound Transit leases back 85 spaces to Sound Transit for \$550 a piece and will cap the City's maintenance fees at the Transit Garage at \$99,000 per year. Risk Manager Roscoe added that pursuant to the LID agreement with David Allen Davis, the parking spaces must remain in public use. The term of the lease is five years.

Vice Chair Singer moved and Member Pelozza seconded to recommend approval of Resolution No. 4292.

MOTION CARRIED UNANIMOUSLY. 3-0.

V. DISCUSSION ITEMS

A. Finance Committee - Top Ten 2008 Projects

Chair Backus reported the Finance Committee's Top Ten 2008 Projects were submitted to Mayor Lewis previously.

B. Resolution No. 4284

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an Agreement

between the City of Auburn and Pearl Building Services for janitorial services

Committee members reviewed Resolution No. 4284, which approves an Agreement with Pearl Building Services for janitorial services for various City properties not covered by the City's janitorial staff.

C. Resolution No. 4285

A Resolution of the City Council of the City of Auburn, Washington, authorizing the Mayor and City Clerk to execute an Agreement between the City of Auburn and Pacific Power Generation for generator maintenance work

Committee members reviewed Resolution No. 4285, which approves an Agreement with Pacific Power Generation for generator maintenance work.

D. King County Waste Reduction and Recycling Grant

Committee members reviewed the Interlocal Agreement for 2008-2009 between King County and the City for waste reduction and recycling programs and services.

E. Resolution No. 4289

A Resolution of the City Council of the City of Auburn, Washington, authorizing the acceptance and appropriation of grant funds in the amount of Sixty Six Thousand One Hundred Seventy Five Dollars (\$66,175), and authorizing the Mayor and City Clerk to execute an Interlocal Agreement between the State of Washington Department of Ecology and the City of Auburn to accept said funds for implementation of the 2008 – 2009 coordinated prevention grant program

Committee members reviewed Resolution No. 4289 approving an Interlocal Agreement with King County for implementation of the 2008-2009 coordinated prevention grant program.

F. Allied Waste Contract

Committee members reviewed the proposed Comprehensive Agreement for Solid Waste Collection in Annexed Areas between the City and Kent Meridian Disposal Company.

Member Pelosa inquired regarding the amount of Kent Meridian's performance bond and asked for information on the amount of

performance bond required by the Waste Management contract for comparison purposes.

Finance Director Coleman noted that Kent Meridian will be billing customers for their current services in accordance with their established WUTC rates.

G. Arterial Streets Task Force Recommendation Report and Presentation

Mr. Terry Davis, Chair of the Arterial Street Task Force, presented the Final Report of the Citizens' Arterial Task Force. Mr. Davis reported that the Task Force concluded that the City should proceed with a program totaling \$85 million for preservation and improvement of the City's arterial street network. In order to move forward, the Committee recommends that the City fund \$25 million through Councilmanic bonds to be repaid over fifteen years. The annual debt service of approximately \$2.5 million would be funded by the General Fund. The Committee also recommended a one-percent increase in the utility tax, REET funds, and the creation of a Transportation Improvement District dedicated to fund the arterial street preservation program in the amount of \$3.195 million per year. The Task Force did not recommend a sunset for the preservation funding mechanisms, but suggested that any funds obtained through other sources should replace utility taxes dollar for dollar. Mr. Davis referred the Committee members to the executive summary of the report for further information.

Committee members thanked Mr. Davis and the remaining Task Force members for their dedication and commitment to this effort.

Vice Chair Singer advised that the Puget Sound Regional Council will conduct a hearing on January 24, 2008 to receive comments from the public with regard to priorities for the Regional Transportation Plan. Vice Chair Singer suggested that a member of the Task Force attend the hearing and provide information on the need to increase funding for arterial preservation programs.

H. Additional Health Benefits

Human Resources and Risk Management Director Heineman distributed a point paper for domestic partner benefits for Committee review. The proposal follows state guidelines for domestic partnership benefits. A proposed ordinance approving domestic partner health benefits for employees will be presented at the next Finance Committee meeting.

VI. ADJOURNMENT

There being no further business, the meeting adjourned at 5:35 p.m.

APPROVED THE _____ DAY OF JANUARY 2008.

Nancy Backus, Chair

Danielle Daskam, City Clerk

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