



**MUNICIPAL SERVICES COMMITTEE  
CONFERENCE ROOM NO. 3  
January 28, 2008**

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**Minutes**

**I. CALL TO ORDER**

Chair Gene Cerino called the meeting to order at 3:30 PM in Conference Room No. 3 located on the second floor of Auburn City Hall, 25 W. Main Street, Auburn. Committee Members present included: Chair Cerino, Vice Chair Bill Peloza, Member Lynn Norman. Staff members present included: Mayor Peter B. Lewis, Deputy Police Chief Bob Lee, VRFA Chief Stan Laatsch Director of Human Resources Brenda Heineman, Finance Director Shelley Coleman, Solid Waste Supervisor Sharon Hlavka, Plans Examiner Pat Gravseth and Police Investigation Secretary Kathy Divelbiss.

**II. AGENDA MODIFICATIONS**

There were no Agenda Modifications for the Committee's consideration.

**III. CONSENT ITEMS**

**A. Approval of Minutes**

**1. Minutes**

The minutes of the January 14, 2008 Municipal Services Committee meeting were reviewed.

Vice Chair Peloza moved and Member Norman seconded to approve the minutes of the January 14, 2008 meeting.

MOTION CARRIED UNANIMOUSLY. 3-0

**B. Contract Administration**

There were no Contracts for Committee consideration.

**IV. ORDINANCES AND RESOLUTIONS**

**A. Ordinances**

**1. Ordinance No. 6155**

An Ordinance of the City Council of the City of Auburn, Washington, amending Chapter 8.24 of the Auburn City Code relating to fireworks

Deputy Chief Bob Lee explained that there was a request from Council for more information regarding fireworks property damage calls. He said there were approximately 17 vegetation and grass fires, 7 rubbish, trash and waste fires caused by fireworks and one assist to another agency regarding fireworks. Fire Chief Stan Laatsch said that over the years the calls have been very consistent except for 2005 because of a couple structure fires related to fireworks.

Vice Chair Pelosa moved and Member Norman seconded to approve Ordinance No. 6155.

MOTION CARRIED UNANIMOUSLY. 3-0

**B. Resolutions**

**1. Resolution No. 4294**

A Resolution of the City Council of the City of Auburn, Washington assigning a corrected address for a single family residence

Plans Examiner Pat Gravseth spoke about two addresses using an identical address. Proposing to change the address on parcel 272105-9150 to 5715 which is in line with the City's address policy. The owner was mailed a certified letter about this change but did not respond.

Vice Chair Pelosa moved and Member Norman seconded to approve Resolution No. 4294.

MOTION CARRIED UNANIMOUSLY. 3-0

**V. INFORMATION/DISCUSSION ITEMS**

**A. Ordinance No. 6160**

An Ordinance of the City Council of the City of Auburn, Washington, amending Chapter 8.08 of the Auburn City Code relating to solid waste

Finance Director Shelley Coleman explained that the Amendment was passed by Council last week. The rates that were passed were for the

Waste Management contract and not for the Allied Waste Franchise Agreement. The Agreement says that Allied Waste will bill what their WUTC approved rates are and that's what they will bill. This is repealing the section of the code that had a special collection district which was the area that the City of Auburn was billing for garbage service. Rates were discussed. Vice Chair Pelozza would like to know how many 10 gallon customers the City has and the cost for 10 gallon garbage service.

**B Banking Services Agreement**

Mayor Pete Lewis explained we are updating the original document until October of 2008 while it goes out for bid.

**C. Qwest Parking Lot Lease**

Brenda Heineman explained that this has gone to the Finance Committee already and is a two year lease with Qwest for their parking lot. This will cost approximately \$500 a month and will be used for City vehicles.

**D. Auburn on First Addendum to the Purchase and Sale Agreement**

Human Resources Director Brenda Heineman stated that this is the purchase and sale agreement for the parking lot behind Mel's Lumber. City would like to extend the date to 2011 because this space is needed for City parking. If they don't meet this date the City would be able to purchase the parking lot. This is extending the same terms and conditions until 2011.

**E. Matrix**

8G – Remove from Matrix.

10P – Change status to read "Evaluating new sites".

17P – Change status to read "Continuing to monitor and will report in June 2008.

**VI. ADJOURNMENT**

There being no further public business, the meeting adjourned at 4:07 pm.

Approved this \_\_\_\_\_ day of February, 2008.

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Gene Cerino  
Chair

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Kathy Divelbiss  
Police Department Secretary