



FINANCE COMMITTEE

JANUARY 22, 2008

MINUTES

I. CALL TO ORDER

Chair Nancy Backus called the meeting to order at 6:30 p.m. in the Council Conference Room at Auburn City Hall, located at 25 West Main Street in Auburn. Committee Members present were: Chair Backus, Vice Chair Sue Singer, and Member Bill Pelozza. Present during the meeting were Finance Director Shelley Coleman, Human Resources and Risk Management Director Brenda Heineman, Policy, Codes and Environmental Programs Manager Steven Pilcher, Assistant City Attorney Joseph N. Beck, and Deputy City Clerk Cathy Richardson.

II. APPROVAL OF MINUTES

A. Minutes of the January 7, 2008 Finance Committee meeting.

Vice Chair Singer moved and Member Pelozza seconded to approve the January 7, 2008 minutes.

MOTION CARRIED. 3-0.

III. CONSENT ITEMS

A. Vouchers

1. 2007 Claims

F4.9.5

Claims check numbers 370011 and 370081 through 400210 in the amount of \$1,820,394.17 and dated January 22, 2008.

2. 2008 Claims

F4.9.5

Claims check numbers 370012 and 37077 through 370079, and 370342 through 370523 in the amount of \$2,447,205.10

and a wire transfer in the amount of \$4,289.84 dated January 22, 2008.

3. Payroll

F4.9.2

Payroll check numbers 522188 through 522302 in the amount of \$699,345.43 and check numbers 522324 through 522337 in the amount of \$16,614.12 and electronic deposit transmissions in the amount of \$1,021,615.59 for a grand total of \$1,737,575.14 for the pay period covering January 3, 2008 to January 17, 2008.

Committee members reviewed the consent items and briefly discussed claims vouchers 370083, 370093, 370093, 370110, 370131, 370134, 370155, 370156, 37017, 370218, 370226, 370227, 370229, 370237, 370254, 370294, 370314, 370340, 370342, and 370498.

Vice Chair Singer moved and Member Pelozza seconded to approve the consent items.

MOTION CARRIED. 3-0.

Vice Chair Singer requested that staff provide an update on the Red Light Photo Enforcement program.

IV. ORDINANCES AND RESOLUTIONS

A. Ordinances

1. Ordinance No. 6156

O4.1

An Ordinance of the City Council of the City of Auburn, Washington, announcing its intention to extend its current health care coverage to domestic partners and their dependents

Committee members briefly discussed Ordinance No. 6156.

Vice Chair Singer requested information regarding other jurisdictions that have adopted similar health care coverage.

Vice Chair Singer moved and Member Pelozza seconded to recommend approval of Ordinance No. 6156.

MOTION CARRIED. 3-0.

B. Resolutions

1. Resolution No. 4293

F4.7, F2.4.9

A Resolution of the City Council of the City of Auburn, Washington, to authorize the transfer of excess funds from the LID Guarantee Fund to the General Fund

Committee members reviewed the purpose of transferring excess funds in the LID Guarantee Fund to the General Fund and compliance of regulations of the Internal Revenue Service (IRS) regarding annual average debt service.

Vice Chair Singer moved and Member Pelozo seconded to recommend approval of Resolution No. 4293.

MOTION CARRIED. 3-0.

2. Resolution No. 4301

F4.6.1

A Resolution of the City Council of the City of Auburn, Washington, declaring property as surplus and authorizing its disposal

Vice Chair Singer moved and Member Pelozo seconded to recommend approval of Resolution No. 4301.

MOTION CARRIED. 3-0.

V. DISCUSSION ITEMS

A. Ordinance No. 6153

O3.1, O3.4.2.1.2

An Ordinance of the City of Auburn, Washington, adding a new Chapter 18.45A entitled "West Hill Annexation Area" to the Auburn City Code, addressing zoning standards for the recently annexed West Hill Area

Manager Pilcher reviewed Ordinance No. 6153, including animal restrictions in rural residential areas.

B. Resolution No. 4297

O3.4.2.1.2

A Resolution of the City of Auburn, Washington, acknowledging and accepting the 2007 Pierce County Buildable Lands Report

In response to questions from Vice Chair Singer, Manager Pilcher explained that there is adequate land in all of the collective Urban Growth Areas within the Pierce County to comply with the Growth Management Act requirements.

Committee members reviewed the 2007 Pierce County Buildable Lands Report.

C. Qwest Parking Lot Lease

Director Heineman reported that the City is attempting to procure as much parking as possible. The Qwest parking lot lease includes twenty-eight spaces at \$500.00 per month equating to approximately \$.075 per square foot. The current market rate for lease of similar space is approximately \$.05 to \$.10 per square foot. The asphalted area can be locked and will be striped after some initial clean-up prior to use.

D. Auburn on First Addendum to the Purchase and Sale Agreement

Director Heineman explained that the original purchase and sale agreement with Auburn on First for the parking lot behind Mel's contained verbiage that they would develop the property within a certain period of time or the City could re-purchase the parking lot. Auburn on First paid approximately \$125,000 for the parking area which will be offered to the City at \$95,000 at the end of the extended term. It is to the City's advantage to extend the agreement for an additional 24 months as extra parking is needed in the City at this time.

Assistant City Attorney Beck pointed out that extending the agreement at this time allows the City to retain all of its options.

E. Banking Services – Key Bank Contract Extension

In response to questions from Member Pelozo, Director Coleman explained that the banking services contract with Key Bank is only being extended for a short time as the City intends to solicit requests for proposals for banking services some time this year.

The timing for changing providers is more practical for the City if it occurs in the latter part of the year.

F. Ordinance No. 6160 – Solid Waste

Director Coleman explained that Ordinance No. 6160 removes the special collection district located in the previously annexed area in the Lea Hill area and serviced by Allied Waste. Allied Waste will now be billing directly for the annexed areas in the Lea Hill area, which is located within their franchise area. It is the City's intent to eventually have all garbage services under one master contract. The City is obligated to the current contract with Allied Waste for a period of ten years.

VI. ADJOURNMENT

There being no further business to come before the Committee, the meeting adjourned at 7:20 p.m.

APPROVED THE _____ DAY OF FEBRUARY 2008.

Nancy Backus, Chair

Cathy Richardson, Deputy City Clerk